



Shoal Creek Watershed Action Plan Stakeholder Meeting
August 20th, 2020 @4:30pm
Minutes

- **Welcome & Housekeeping (Chris - 5 mins)**

Follow up by email for previous minutes approval. Stakeholders and steering committee members in attendance, likely not in quorum at the moment. Approaching critical implementation phase. Steering committee members are critical - fulfill our roles, step up, bring together the resources to this planning effort to achieve our shared vision.

- **Introductions & Review Agenda (Ivey - 5 mins)**

Quick round of introductions and stated role in WAP if any, and Ivey shared the agenda.

- **Recap of SCWAP status (Ivey - 3mins)**

Plan has been completed, stakeholder reviews and edits in spring into summer, this year. The final version has been sent to TCEQ for approval and sent to EPA for approval, as well. Hearing in 2 months about status and any questions. In meantime, taking opportunities to move forward and not lose momentum. Move forward with year one goals. Broken implementation goals down, easily viewable.

- **Share timeline for [Year 1-5 implementation](#) activities (Nina - 15 mins)**

WAP represents the beginning of the decades long effort to restore contact recreation standards of SC. This is the tip of the iceberg. Touching upon phase 1 implementation and specifically year 1. Broke up the implementation schedule into three major phases. Phase 1 - immediately reducing e coli loads in the creek. Most dramatic reductions that cost less money. Primary goal is load reduction but also prevent erosion and enhance riparian health. Phase 2 - more holistic management measures to address a number of interrelated water issues. Seeing progress reducing bacteria, capacity to take on larger measures. Phase 3 - evaluating



what works, new tactics, and continue everything from Phase 1 throughout the implementation of the long term vision of WAP. Year 1 - Cover activities detailed with a complete set of goals and measures of success for said goals. Focus on integrating our implementation activities into our regular programming. Ramp up our efforts in a paced and intentional way, realistic. Installing pet waste stations, rain gardens, and grow zones. Creekside Neighbors Program - individual and household level to positively impact water quality. Behavior change and participation in city programs, expand the amount of green infrastructure in the watershed. Lay the groundwork and build capacity for future implementation activities. Outreach to public and private landowners and build relationships with public entities in watershed, control of critical infrastructure, well poised to be a partner. *Questions* - year 1 implementation, public works is working on a bike trail under 2222 Northland Drive, small rain garden proposed as part of the project, can we add it as a successful implementation?

- **By-laws review (Chris - 10 mins)**

2 groups of stakeholders, stakeholder committee (open to all), steering committee (key reps of decision making entities, and are essential to implementation of the plan). SCC or the city doesn't have enough resources to fully implement the plan. Incumbent of all stakeholders to bring diversity of perspectives, enhance collaboration to fully implement this plan. 7 members are in attendance.

- **Set expectations of members**

Attendance and participation. Dependent upon us to leverage our resources. Review bylaws - quorum, more than 50% so 8 members must be present to take action. Nominated members - 3. Officer elections in each yr in October. ([bylaws](#)) $\frac{2}{3}$ majority to remove a sitting member of committee. Working groups - smaller groups can work ad hoc on smaller issues.

- **Annual agreement forms - to be signed each October?**

- **Steering Committee members and officers roles (10 mins)**

Chair, Vice Chair, Secretary. Nominations are encouraged for the secretary role! *Questions?* - the role and engagement related to diversity, equity and inclusion for the conservancy. - Kazique Jelani Prince



- **October officer elections (Chris)**

- **Review member roles & entity affiliations (Nina)**

Walking through expectations for all committee members in general. Depending upon the entity you represent, the specifics for those roles. Example, business reps connect us with 8 watershed businesses each year for BMPs. Make introductions or attend meetings with us as needed. A neighborhood rep would serve as a creekside neighbors representative, and attend Neighborhood Association meetings. Connect us with 10 homeowners for rain garden installation. Measurable goals. Nina would like feedback on this. *By Sept 20 - nominations for officers, suggestions to the list of entity affiliations or representatives that are not currently on the steering committee. Nominations for new types of partners. Best way to make a suggestion? Email Chris Herrington and Ivey Kaiser with suggestions.*

- **Action: Review list of responsibilities specific to entity representation; Share any suggestion for additional ways that each entity type could contribute**

- **Funding: (SCC - 5 mins)**

- Share update on 319 grant submission

Long turn around on funding, will know in a couple of months on status. Funding not available till 2022, apply to years 2-4 of implementation. Would fund 60% of project costs and need to fundraise for the remainder.

- Share updates on other prospective grant sources

Questions - What size grants are we talking about? Y1 looking at the full on program cost of 100K for WAP implementation. Some grants are 20k max gift, other grants are 10 - 15K but cover multiple programs. In the past we have had 30-40k grants to fund the WAP. Program cost for three years is 730k and asked for 437k in federal funding for these three years. BOD vs Steering Committee - how do these roles differ, especially in fundraising terms? BOD has a financial commitment/component, whereas the steering committee does not. Funds do help ensure the long term success of the plan.



- Other funding

No plans to add a staff member, but we are ramping up capacity and leveraging our resources and relationships present.

- **Creekside Neighbors program launch & toolkit promotion (Maria - 5 mins)**

Questions - is this in competition to Adopt a Creek? Or simply for homeowners in the watershed? - Not in direct competition but rather complementary! Access to private property and then also general resources for everyone in a watershed.

- **Future Steering Committee meeting schedule (Chris & Ivey - 2 mins)**

- Set date for October schedule - Doodle poll!

- **Questions & final thoughts**

None.

The Shoal Creek Watershed Action Plan is a cooperative project funded in part by the Texas Commission on Environmental Quality (TCEQ) through a United States Environmental Protection Agency (EPA) grant.

For more information, visit shoalcreekconservancy.org/watershedplan.