



**Watershed Coordinator
Position Description**

Position Status: Full time (40 hours/week) staff position funded for a three-year period, through September 2024.

Start date: flexible during September 2021

Organization

Located in Austin, Texas, **Shoal Creek Conservancy (SCC)** is a 501(c)(3) nonprofit organization established in 2013. SCC champions the Shoal Creek watershed in order to create a healthy and vibrant community. We aim for the Shoal Creek Trail and Bikeway to become part of a citywide network of urban trails that makes being active a fun, easy, and daily choice for all Austinites. We envision a fishable, swimmable creek and a lively trail supported by an engaged community who take an active role in stewarding both public and private lands within the watershed.

Position Overview

The Watershed Coordinator will oversee implementation of the [Shoal Creek Watershed Action Plan \(SCWAP\)](#), a community-guided pathway to restoring fishable, swimmable waters to Shoal Creek. The Watershed Coordinator position involves diverse roles, including social media content creation, stakeholder outreach and relationship building, and hands-on fieldwork. A unique focus of this role is bridging the gap between watershed residents and green stormwater infrastructure (GSI), empowering community members to steward new GSI on public land and install GSI on their own property. This position involves hands-on work in the outdoors, including lifting at least 25 lbs; and interacting with members of the public. The Watershed Coordinator will report to the SCC Projects & Policy Manager, and will work closely with both the Projects & Policy Manager and Programs Manager.

The Watershed Coordinator will engage the Austin community with the Shoal Creek Watershed Action Plan through the following roles & responsibilities:

- Assist in outreach and relationship building with watershed stakeholders
- Represent SCC in the community at partner events, tabling opportunities, meetings, etc.
- Lead volunteers in establishing and maintaining new riparian vegetative buffer zones and rain gardens on public land
- Assist with establishment of GSI on private property
- Develop social media and newsletter content to promote the SCWAP
- Maintain SCWAP project webpage
- Organize logistics for stakeholder/community engagement meetings



- Program supplies management
- Assist in identifying funding opportunities and drafting grant proposals to support implementation
- Track watershed stakeholder relationships (public and private entities) using an online database
- Track implementation of all SCWAP management measures across watershed
- Produce quarterly grant reporting deliverables for Texas Commission on Environmental Quality

Qualifications

- Experience organizing volunteers and events
- Confidence leading and speaking in front of groups
- Excellent time management and written communication skills
- Be familiar with using Word and Excel and social media in the workplace
- Experience organizing database entries is a plus
- Knack for communicating scientific concepts to a general audience
- Familiarity with green stormwater infrastructure such as riparian vegetative buffer zones, rain gardens, and rainwater harvesting systems
- Willingness & enthusiasm to work outdoors year-round, as well as in a small office setting
- Be able to independently transport program supplies and carry 25+ pounds
- Available for a full-time, 40-hour work week
- Have a flexible schedule and be able to work regular evenings and weekends

To Apply

Please submit a cover letter, resume and list of three references to Nina Rinaldi at nina@shoalcreekconservancy.org no later than July 25, 2021. Please include "Watershed Coordinator Application" in the subject line.

Salary & Benefits

Starting salary: \$50,000/year, including health insurance reimbursement, paid time off and paid holidays.